

UPSALA AREA SCHOOLS
Regular Meeting
January 27, 2016

The regular meeting of the School Board of Upsala Area Schools will be held on Wednesday January 27, 2016 in the high school library at 7:30 PM. Please be advised of the enclosed proposed agenda and any appendixes, which may be attached.

Call meeting to order:

Members present: Dean Peterson, Karin Nelson, Marvin Wensmann, Ryan Thomas, Trevor Soltis and Amy Poppenhagen. Superintendent Vern Capelle, Dean of Students Nick Klug and Business Manager Colleen Harren.

Other visitors present:

Recognition of visitors to board meeting.

Members of the audience who wish to address the board will be recognized at this time as per the protocol posted. Members of the audience are reminded that this is a meeting of the Board of Education to conduct the business of the school district in the public. Anyone wishing to address an issue not on the agenda is to contact the Superintendent or Board Chair in advance of the meeting.

Approval of the agenda:

Motion by _____ Seconded by _____

Members Yes:

Members No:

Motion carried.

Approval of the regular board minutes of the December 16, 2015 meeting.

Motion by _____ Seconded by _____

Members Yes:

Members No:

Motion carried.

Approval of the Bills in the amount of \$264,306.92. Bills paid with check numbers 17251 to 17356. Cash Balances period ending December 31, 2015.

Motion by _____ Seconded by _____

Members Yes:

Members No:

Motion carried.

Informational Items:

1. Dean of Students report.
2. Superintendent's report.
3. Committee reports.
4. Board member reports.

New Business Items:

1. Election of Officers. Call for a motion to cast a unanimous vote for _____.
Open the floor for any other nominations.
 - a. Chairperson
 - b. Vice-Chairperson
 - c. Treasurer
 - d. Clerk
2. Approve the policy for Participation at Board Meetings.
 - a. Copy enclosed.
3. Set School Board Compensation. (2015 rate = \$15/hr. for special meetings: \$100 for all-day meetings)
 - a. 2016 Rates
 - i. _____ for Regular School Board Meetings.
 - ii. _____ for Special School Board Meetings.
 - iii. _____ for Full-Day School Board Meetings.
4. Approval of the following consent agenda items:
 - a. ISD #487 Legal Counsel (without retainers) the following two law firms:
 - i. Knutson, Flynn, and Deans P.A. for financial issues (bonds, aid anticipation certificates, loans, leases, etc.)
 - ii. Rupp, Anderson, Squires, & Waldspurger P.A. for student and personnel issues.
 - b. ISD #487 Official Publication: Morrison County Record
 - c. ISD #487 Memberships:
 - i. Minnesota School Boards Association (MSBA)
 - ii. National Joint Powers Alliance (NJPA)
 - iii. Central Minnesota Educational Research and Development Council (CmERDC)
 - iv. MidState Education District (MSED)
 - v. MidState Educational Technologies (MSET)
 - vi. Minnesota State High School League (MSHSL)
 - vii. Morrison County Interagency Coordination Council (MCICC)
 - d. Designation of Official Depositories
 - i. Stearns Bank of Upsala
 - ii. Minnesota Liquid Asset Fund (MNLAF)
 - e. Authorization for the use of School Board Chairperson, Clerk and Treasurer facsimile signatures.

- f. Authorization of payment of district obligation in advance of Board approval via Imprest Cash Fund (as required by M.S. 123B.11)
 - g. Authorization to make electronic fund transfers (as required by Minnesota Statute 471.38) (Vern Capelle and Colleen Harren).
5. Approve School Board Committee appointments as follows:
- a. MSED/MSET Governing Board _____
 - b. NJPA
 - c. Continuing Education Committee _____
 - d. Finance/Negotiations Committee (2 Members)
 - _____
 - e. Accountability/Curriculum Committee _____
 - f. Discipline Committee (2 Members)
 - _____
 - g. Textbook Evaluation Committee _____
 - h. Legislative Liaison _____
 - i. MSHSL Committee _____
 - j. Community Education Committee (2 members)
 - _____
 - k. Recreation Representative _____
 - l. Upsala/Swanville Athletic Pairing Committee (2 Members)
 - _____
 - m. Worlds' Best Workforce Committee _____
6. Approve the policy for Expense Reimbursement for Travel, Lodging and Meals.
- a. Copy enclosed.
7. Approve the Regular Monthly Board meeting dates on the 4th Wednesday of each month to begin at 7:30 pm in the Upsala High School Media Center for 2016 as follows:
- a. February 24
 - b. March 23
 - c. April 27
 - d. May 25
 - e. June 22
 - f. July 27
 - g. August 24
 - h. September 28
 - i. October 26
 - j. November 23
 - k. December 21 (exception to 4th Wednesday rule due to holiday break).
8. Approve the tentative 16-17 school year calendar as presented.
- a. Copy enclosed.
9. Initial discussion regarding the policy revisions to Upsala School District Policy 206 - Public Participation in School Board Meetings/Complaints About Persons At School Board Meetings and Data Privacy Consideration and Policy 412 - Expense Reimbursement.

- a. Copies enclosed.
- 10. Approve the resignation of Linda Anderson-Piasecki with notification to retire as of July 1, 2016.
 - a. Copy enclosed.
- 11. Approve the Pay Equity Implementation Report as presented.
 - a. Copy enclosed.
- 12. Approve the health benefit increase for non-certified staff in the following amounts:
 - a. \$250 increase in SY 15-16.
 - b. \$500 increase in SY 16-17.
 - c. Non-certified benefit has reflected the benefit negotiated with certified staff in the past.
- 13. Approve the following donations:
 - a. \$150 - USA Community Choir donation for Choir music.
 - b. \$200 - Drama Club from Resurrected Artists
 - c. \$107 - Nelson Insurance Agency - donation from Wrestling event
 - d. \$5,700 - Lions Club - Inauguration
 - e. \$500 - Lions Club - NHS
 - f. \$800 - Lions Club - Heart Rate Monitors for PE
 - g. Popcorn Bags - Nelson Insurance
 - h. Anonymous Donation \$5000.00