

UPSALA AREA SCHOOLS  
Upsala, Minnesota 56384

UNOFFICIAL MINUTES

Minutes of the regular meeting of the Upsala Area Schools, Independent School District No. 487, held on September 28, 2016. Present were Chairperson Peterson, along with board members Nelson, Wensmann, Thomas, Soltis and Poppenhagen. Also present were Superintendent Capelle, Dean of Students Klug and Business Manager Harren.

Visitors were Bill Fahey and Michael Hart with Northland Securities and MCR reporter.

The meeting was called to order at 7:30 PM by Chairperson Peterson.

Motion by Nelson, seconded by Wensmann to approve the agenda. Motion carried unanimously.

Bill Fahey and Michael Hart presented information on the sale of the school building refunding bonds. Discussion was held.

Motion by Peterson, seconded by Poppenhagen to adopt the resolution ratifying the award of the sale, determining the form and details, authorizing the execution, delivery, and registration, and providing for the payment of general obligation school building refunding bonds, series 2016A. Motion carried unanimously. A complete copy of the resolution will be on file in the office of the Superintendent.

Motion by Wensmann, seconded by Soltis to approve the minutes of the August 24, 2016 regular meeting. Motion carried unanimously.

Motion by Thomas, seconded by Nelson to approve the bills in the amount of \$305,475.85. Bills paid with check numbers 17929 to 18016. Motion carried unaimoulsy.

Dean of Students Nick Klug's report:

Enrollment was shared.

Students of the Month are Dylan Graves for the Senior High and Olivia Peterson for the Junior High.

Athletes of the Month are Myron Ripplinger for Football and Stephanie Pohlmann for Volleyball.

Subject Area Students of the Month were recognized.

School year off to a great start.

Fundraisers and Field Trip requests were shared.

Presentation on WIN (What I Need) a new intervention and enrichment opportunities program for students in grades K-12 .

Superintendent Capelle's report:

Roofing issues that will need repair and stucco on high school wing that will need repairs.

Annual audit will take place in October and will request the auditors to report at the October regular meeting.

The District Insurance Committee has been seeking renewal quotes for the District Health Insurance Plan. The committee will use the comparison tool provided by MSBA to analyze the quotes before making a decision. The committee is planning on making a decision sometime in the next month.

Motion by Wensmann, seconded by Poppenhagen to approve the maximum 2016, pay 2017 preliminary levy as presented. Motion carried unaimoulsy.

Motion by Thomas, seconded by Peterson to establish November 16, 2016 at 7:30 PM as a special meeting date to canvass the school board election results. Motion carried unanimously.

Motion by Peterson, seconded by Soltis to approve the renewal quote of \$9,727.00 for Worker's Comp Insurance from Nelson Insurance Agency as presented. Board member Nelson abstained from the vote. Motion carried.

Motion by Thomas, seconded by Wensmann to approve the renewal quote of \$43,550.00 for Property and Liability Insurance and includes Excess Liability and Acts of Terrorism, from Johnson Insurance Agency as presented. Motion carried unanimously.

First reading of MSBA Policy revision: Policy 506-Student Discipline, Policy 520-Student Surveys, and Policy 529-Staff Notification of Violent Behavior by Students.

Motion by Peterson, seconded by Wensmann to approve the MDE Assurance of Compliance report. Motion carried unanimously.

Motion by Wensmann, seconded by Poppenhagen to approve the donation from the Upsala Lions Club in the amount of \$3,788.00 for the Inauguration Trip. Many, many thanks to the Lions Club. Motion carried unanimously.

Motion by Peterson, seconded by Nelson to approve the salary schedule lane advancements for the following teachers for completion of graduate level course work:  
Desiree Bengston-advance to MA+10, Lindsay Bergmann-advance to BA+10, Denise Cheney-advance to BA+20, Jessica Hovland-advance to MA. Motion carried unaimoulsy.

Motion by Thomas, seconded by Wensmann to approve the placement of Michelle Schumer as the K-3 Literacy Tutor placed by MN Reading Corp. Motion carried unanimously.

Motion by Soltis, seconded by Nelson to approve the list of school fundraisers as presented. Motion carried unanimously.

Motion by Peterson, seconded by Poppenhagen to approve the list of school field trip requests as presented. Motion carried unanimously.

Motion by Peterson to adjourn the meeting at 9:00 PM.

Karin Nelson, Clerk